

What does the athletic booster do?

Manages 21 bank accounts for teams and booster

Approves and routes payment requests, and processes payments for teams

Deposits funds for teams and booster

Resolve issues and tracks down missing documentation

Transfers money between accounts for incentives and payments

Orders, stores and distributes varsity letters, pins and bars

Runs, stocks inventory, staffs and manages the concession stand

Purchases supplies, food, health inspections for concession stand

Plans and implements initiatives

Plans and shares ways for teams to raise funds

Obtains business sponsorships, manages relationships, and gets banners created and placed

Advocates for athletes and families

Recognizes team/athlete accomplishments

Promote and process booster memberships; provide pass codes and assistance

Maintain the athletic booster web site

Manage scholarship program, provide scholarships

Provide volunteer hours for athletes

Review and provide team grants

Promote and raise funds for the athletic booster

Coordinate BSN payments, forward invoices

Provide account balances on demand and statements for coaches

Keep insurance policies active and paid

File and maintain legal 5013c business documents

Communicate with public on our social media sites

Design and sell merchandise

Work with auditor

Brainstorm ideas for improvements

Holds meetings and shares information across teams, and more!